

THE FOLLOWING INSTRUCTIONS APPLY TO GIFT SHOP 2022 ONLY

ELIGIBILITY: Members must be in good standing on or before January 1 to participate in that year's show.

SUBMISSION: All entry forms, with payment, must be RECEIVED OR POST-MARKED by 6:00 PM, March 20, 2022. Entries received or post-marked after this closing date cannot be accepted. **THIS DEADLINE WILL BE ENFORCED.**

ENTRY FORMS: Electronic entries with payment, at members.spacsociety.com

Entries for downloading and printing, on the SPAC main website. Go to www.spacsociety.com Print off the entry form. Fill it in, mail to SPAC, Box 2542, Sidney, BC V8L 4B9 with cheque for \$40 If entering Main Gallery and Gift shop, the cost is \$65. Send 1 cheque for \$65 with the 2 entry forms.

CATEGORIES: Simplified categories for the Gift Shop

Paintings (**2D**) Pottery, Fine Crafts, Sculpture (**3D**) Jewelry (**J**)

***Note: ALL wall-mounted, hanging art is considered 2D**

CATEGORIES ACCEPTED IN THE GIFT SHOP

- (**P**) - paintings, drawings, print making/graphics, fiber art hanging, metal hanging, ceramic hanging, wood hanging. Art unframed, to not be hung, is considered 3D.
- (**3D**) – fiber, fiber art, pottery, ceramics, metal, wood, miscellaneous.
 - Fiber art** - may be wearable, must include fiber content and care instructions.
 - Pottery** – functional items to be used as tableware must indicate food safe, dishwasher or microwave safe, or maximum temperature in an oven.
 - Sculpture** - includes various mediums, Clay, Glass, Paper mache, Metal, wood, etc.
 - Photography** – original, personal, photographs, on cards, or matted, in clear covers, no larger than 12" X 16" finished.
- (**J**) – Jewelry entered into the gift shop must be labelled as per the Main Gallery. Artists are requested to provide labelled display stands where possible. Tags that tie on work best where possible. **See Standards for Jewelers, on the SPAC website.**

CATEGORIES NOT ACCEPTED IN GIFT SHOP

COPIES

WORKSHOP PRODUCT

DIGITALLY CREATED ART

ENTRY LIMITS for GIFT SHOP - Total entries, per artist is 50 pieces.

- **2 hanging pieces**, including all art which requires hanging for display. (painting, fiber, ceramic, metal, wood etc.) There is limited hanging space in the Gift Shop, so hanging art must be no larger than 18" X 18".
- **Art unframed**, in clear envelopes, limit 10 per artist.
- **Cards** - maximum of 25 per artist.
 - **CARDS must** be wrapped using clear covering.
 - **CARDS** must be single, or in packages of 5. A pack of 5 is considered 1 for the total of 25.
 - Please limit single cards in any medium to 3 of the same design.

ENTRY FORM EXAMPLE:

Item#	Category	Description	Price	Quantity
1	3D	Greeting cards, single, watercolour flowers	\$5	10
2	3D	Packs of 5 cards, photos, assorted subjects	\$10	5
3	J	Silver bracelet with blue stones	\$30	1

If you wish each piece identified individually, feel free to write in each item on a single line, as per prior years, and then put the matching number of the Avery sticky label attached to the item.

LABELLING:

- Each item must be labelled with the **member's name** (not initials), **the item number** (matching the number used on the Entry Form), the **category**, and the **price**.

In the above example, all the watercolour cards on line 1 would be Jane Doe-1-3D-\$5

Likewise, the jewelry in line 3 would be: Jane Doe-3-J-\$30.)

Use an **Avery adhesive label** on the bottom of items or, in the case of fabrics, and jewelry, put this information on a firmly attached tag.. Others do not stick!

- It is essential, for the Gift Shop sales staff, to be able to see your label, in order to identify the piece. If the label falls off, they have no way of applying the sales to the correct artist.

FEES: Entry to Gift Shop is \$30 per artist, regardless of numbers of submissions. If you enter the main gallery, the entry fee to the Gift Shop is reduced to \$25

COMMISSIONS: SPAC charges 40% commission on sales. This is reduced to 20% if you volunteer a minimum of 4 hours for the show.

VOLUNTEERING: Sign up Genius will open March 1, with a complete list of volunteer positions and times to sign up for that suit your schedule.

STANDARDS OF WORK: Please see the **Exhibition Standards Blue Book**, and new **Standards Specific to Jewelry**, for details, both available online at www.spacsociety.com.

Questions can be addressed to Rose Davidson or rose.davidson@shaw.ca

We have no formal "standards" table, for the Gift Shop. The Gift Shop intake is tasked with checking and maintaining standards. In the past years, there were complaints about damaged, and substandard work (chips, damaged frames, fragility,) exhibited in the Gift Shop. We would ask artists to review **the Exhibition Standards manual and the Jewelry standards**.

PRICING: ALL ART MUST BE FOR SALE, priced to the nearest dollar.

- Minimum \$5.00
- Maximum – **no Maximum**, but please be mindful that this is a Gift Shop and the clients will be looking for less expensive items than in the Main Gallery

LIABILITY:

- Any work for show or sale is submitted at the risk of the respective artist or artisan. All possible care will be taken of entered works; however, SPAC cannot accept responsibility for loss of or damage to said works. Insurance is the responsibility of the individual artist.
- Entries must not be copies, derivatives, or **based in any way on other copyrighted or published paintings or photographs**. The individual artist assumes liability for their own work.

PLACEMENT OF WORK: It is the responsibility of the Gift Shop committee to decide placement of work. Please do not ask for your work to be moved.

PICK UP OF WORK: All unsold items and items for delivery to purchasers must be collected after the close of the exhibition. **Members may begin removing their work at 5:00pm**

You will be required to bring a copy of your online entry receipt or your paper receipt when you drop off and pick up your artwork.

If you forget your receipt, and any discrepancies arise, the inventory sheets used at check in, populated from the entries, will be the final authority.

If you are picking up someone else's art work, be sure to have a copy of their online entry receipt, as well. The Show Committee will not accept responsibility for any items after 6:00 pm Sunday.