



SPAC 2024 SPRING SHOW GIFT SHOP INSTRUCTIONS

These instructions ONLY APPLY for entries in the Gift Shop

Before you complete your Gift Shop entry form, please also carefully read:

- ✓ **SPAC Exhibition and Submission Standards ("the Blue Book).** [Click here](#) to access in PDF.
- ✓ **2D Artwork Framing Guidelines.** [Click here](#) to access in PDF.

ENTERING YOUR ARTWORK IN THE GIFT SHOP

- To be eligible to enter the 2024 Spring Show, your 2024 membership must have been paid by December 31, 2023.
- All Gift Shop entry forms, with payment, must be received by 11:59 pm midnight, March 22, 2024. **This deadline will be enforced.**
- You have two ways to enter the Gift Shop:
 - 1) Online
Online entry and payment by credit/debit card may be made using the form on the members-only website at members.spacsociety.com. Sorry, no e-transfers this year.
 - 2) By Mail
The paper entry form will be available on the public **SPAC** website at spacsociety.com. It can be printed off, completed, and then mailed with a cheque that covers the entry fee.
 - a. Mail the entry form and cheque to:
SPAC 2024 Spring Show
PO Box 2542 Stn Main
Sidney, BC V8L 4B9If you are using a paper entry form, please make sure it is mailed in time to reach us before the deadline date (11:59 pm midnight, March 22, 2024). Entries received after the deadline will not be accepted (postmark date is not relevant).

CATEGORIES ACCEPTED IN THE GIFT SHOP

The final number of entries permitted is subject to space limitations. The Gift Shop Committee reserves the right to limit the number of items displayed for each artist at the outset if the Gift Shop is over-subscribed. As artwork is sold, displays will be replenished.

- The Gift Shop allows exhibiting artists to display and sell their original artwork, or high-quality reproductions (prints, cards, magnets, etc.) of their work.
- Work that has previously been exhibited can be entered into the Gift Shop.

- 2D** Paintings and all art which requires hanging for display: drawings, print graphics, fiber and fabric textile art, wood, clay, and ceramic.
- Maximum size is 18" x 18" (324 sq in).
 - Unframed art which is not to be hung, is considered **P3D**.

- P3D** Paintings which are not hung, but are free standing, for display without additional support (e.g. small, cradled panels or canvases, no less than 1 inch depth).
- Maximum size is 12" x 12 " (144 sq in).
- 3D** Sculpture, wood, fine crafts: clay/pottery, glass, fibre and fabric/textile art.
- **Fiber art** - may be wearable, must include fiber content and care instructions.
 - **Pottery** - functional items to be used as tableware must indicate food safe, dishwasher or microwave safe, or maximum temperature in an oven.
 - **Sculpture** - includes various mediums: clay, glass, paper mâché, metal, wood, etc.
- PP** Photography/prints/works on paper that are artist's original work, original photographs or prints depicting artist's original work, in clear covering, no larger than 12" x 16" (192 sq in).
- C** Cards, either original art or prints depicting the artist's original work, in clear cover. Cards may be single or in packages of 5. A package of 5 is considered 1 item.
- J** Each jewellery item or set of items must be unique and original. Good design should play an integral part of the finished article. Each piece must be skillfully finished and should demonstrate quality workmanship. Items should incorporate techniques appropriate to design, materials, and function.
- Instructions for usage, cleaning and care should be included, where appropriate.
 - Display stands labelled with artist's name (not initials) and telephone number.

NOTE: Objects made from commercial kits, patterns, moulds, or "how-to" books will not be accepted for exhibit. See exceptions for moulds in [SPAC Exhibition and Submission Standards \("the Blue Book"\)](#), page 10 under "**Sculpture**".

CATEGORIES NOT ACCEPTED IN GIFT SHOP

- Copies of another artist's work
- Art produced in workshops
- Digitally created art

ENTRY LIMITS FOR GIFT SHOP – Maximum number of items entered per artist is **50 in total.**

	Total Items per Category	Limitations
2D	Hung paintings - 2 items in total	Maximum size 18" x 18" (324 sq in)
P3D	Free standing paintings – 10 items in total	Maximum size 12" x 12" (144 sq in)
3D	Sculpture, wood, fine crafts: clay/pottery, glass, fibre and fabric/textile art – 25 items in total	
PP	Photography/prints works on paper - in clear covering – 25 items in total	Maximum size 12" x 16" (192 sq in)
CC	Cards – 50 items in total	Wrapped in clear covering. Single cards or packages of 5. Please limit single cards in any medium to 5 of the same design.

J	50 items in total	
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Example of Entry Form:

Item	Category (2D, P3D, 3D, PP, CC, J)	Title 25 characters, including spaces	Size (2D, P3D, PP Only) XX" x XX"	Medium	Price
1	2D	Sunset on the Beach	12" x 18"	Oil	\$75
2	J	Pin – Snow Owl	N/A	Clay	\$60
3	P3D	Images of Summer	12" x 12"	Acrylic	\$125

PRICING

- All art must be for sale, priced to the nearest dollar.
- Minimum price per item **\$5.00**.
- There is no maximum price for the Gift Shop. More expensive items should be entered in the Main Gallery.

LABELLING

- You will be supplied with barcode labels when you drop off your work at Art Intake
- **You are responsible** for affixing the labels, so allow time in your drop off schedule to do so.
- Smaller items or work without a surface large enough for a barcode label must have a piece of string to which the label can be attached.

FEES

- Entry fees:
 - **\$30** for Gift Shop only
 - **\$65** if entering both the Main Gallery (\$40) and the Gift Shop (\$25)

ART INTAKE

- Main door into the foyer.
- Thursday April 25 Between 9:30 am to 1:00 pm
- Artists will receive email confirmation of the timing and drop off logistics before the Show since **this time may change**. A drop off by last name schedule is being considered by the Gift Shop Committee.

PLACEMENT OF ARTWORK

- It is the sole responsibility of the **SPAC** Gift Shop Committee to decide display and placement of work. Space in the Gift Shop is limited and may prevent all submitted work from being displayed in the first instance. The Committee will be as fair as possible in determining display and location.
- Displays in the Gift Show will be refreshed throughout the weekend to maximize exposure of artwork.

COMMISSIONS

- SPAC charges 40% commission on sales. Commissions can be reduced to 20% if you volunteer a minimum of 4 hours for the Show.

VOLUNTEERING

- Sign-up Genius will open March 4, 2024, with a complete list of volunteer positions and available timeslots emailed to artists prior to this date. You will receive email notification prior.

STANDARDS OF WORK

- Please ensure you carefully read the SPAC Exhibition and Submission Standards (“the Blue Book”) **before** you register your artwork. [Click here](#) to access the Standards in PDF format.

- These volunteers can answer your Gift Shop questions:

Liz Hughes	lizhughesart@gmail.com	(780) 982-2592
Christine Chisholm	coateschristine3@gmail.com	(250) 883-1117

- Reach out to the **Standards Committee** if you have questions about the SPAC Exhibition and Submission Standards (“the Blue Book”):

Victor Crapnell	standards@spacsociety.com	(250) 889-2849
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LIABILITY

- All artwork entered in the Gift Shop is submitted at the risk of the respective artist. All possible care will be taken; however, **SPAC** is not responsible for loss of or damage to said works. Insurance is the responsibility of the individual artist.
- Entries must not be copies, derivatives, or based in any way on other copyrighted or published paintings or photographs. The individual artist assumes liability for their own work.

PICK UP OF ART WORK

- All unsold items and items for delivery to purchasers must be collected after the close of the Show. Members may begin removing their work at 5:00 pm (**no earlier please!**), until 6:00 pm.
 - You must bring a copy of your entry email confirmation or paper entry form when you drop off and pick up your artwork. If you forget your email confirmation or paper entry form, and discrepancies arise, the inventory sheets used at Art Intake, will be considered the final authority.
 - If you are picking up someone else's artwork, be sure to have a copy of their entry email confirmation or paper entry form, as well.
- **The Show Committee will not accept responsibility for any unclaimed items after 6:00 pm Sunday April 28, 2024.**