



SPAC 2024 SPRING SHOW MAIN GALLERY INSTRUCTIONS

These instructions ONLY APPLY for entries in the Main Gallery (Bodine Hall).

Before you complete your Main Gallery entry form please also carefully read:

- ✓ **SPAC Exhibition and Submission Standards (“the Blue Book”). [Click here](#) to access in PDF.**
- ✓ **2D Artwork Framing Guidelines. [Click here](#) to access in PDF.**

ENTERING YOUR ARTWORK IN THE MAIN GALLERY

- To be eligible to enter the 2024 Spring Show, your 2024 membership must have been paid by December 31, 2023.
- Your Main Gallery entry form, with payment, must be received by 11:59 pm midnight, March 22, 2024. **This deadline will be enforced.**
- You have two ways to enter the Main Gallery:
 - 1) Online
Online entry and payment by credit/debit card may be made using the form on the members-only website at members.spacsociety.com. Sorry, no e-transfers this year.
 - 2) By Mail
The paper entry form will be available on the public **SPAC** website at spacsociety.com. It can be printed off, completed, and then mailed with a cheque that covers the entry fee.
 - a. Mail the entry form and cheque to:
SPAC 2024 Spring Show
PO Box 2542 Stn Main
Sidney, BC V8L 4B9If you are using a paper entry form, please make sure it is mailed in time to reach us before the deadline date (11:59 pm midnight, March 22, 2024). Entries received after the deadline will not be accepted (postmark date is not relevant).
- Entry fees:
 - **\$40** for Main Gallery only
 - **\$65** if entering both the Main Gallery and the Gift Shop

CATEGORIES ACCEPTED IN THE MAIN GALLERY

Prioritize your artwork on the entry form. The final number of entries permitted is subject to space limitations, therefore it is essential that all artwork is prioritized by the artist. The Show Committee reserves the right to reduce the number of items submitted at or after Art Intake if the Main Gallery is over-subscribed.

- 2D** All art which requires hanging for display: painting, drawing, printmaking/graphics, fiber and fabric/textile art, wood, metal, clay and ceramic.

- 3D** Sculpture, pottery, fiber and fabric/textile art, glass, fine crafts, metal, wood, clay and miscellaneous.
- Clay models cannot be shown, soft or dry, but must be cast in plaster, cast in metal, or fired in a kiln.
- J** Each jewellery item or set of items must be unique and original. Good design should play an integral part of the finished article. Each piece must be skillfully finished and should demonstrate quality workmanship. Items should incorporate techniques appropriate to design, materials, and function.
- Instructions for usage, cleaning and care should be included, where appropriate.
 - Display stands labelled with artist's name (not initials) and telephone number.

NOTE: Objects made from commercial kits, patterns, moulds, or "how-to" books will not be accepted for exhibit. See exceptions for moulds in [SPAC Exhibition and Submission Standards \("the Blue Book"\)](#), page 10 under "**Sculpture**".

ARTWORK NOT ACCEPTED IN MAIN GALLERY

- Copies
- Art produced in workshops
- Photography
- Digitally created art
- Fabric pre-cut kits
- Art previously exhibited in a show or gallery south of the Malahat
- Art older than 2 years

ENTRY LIMITS FOR MAIN GALLERY – Maximum number of items entered per artist is **20.**

2D	4 items in total	Additional Limitations	Maximum # of Items
		Large – Greater than 24" x 36" (864 sq in) and up to 36" x 48" (1,700 sq in) <i>See note below for exception size items.</i>	1
		Medium – Greater than 11" x 14" (154 sq in) and up to 24" x 36" (864 sq in)	3
		Small – Greater than 5" x 5" (25 sq in) and up to 11" x 14" (154 sq in)	4
		Miniature – up to 5" x 5" (25 sq in)	4
3D	15 items in total		
		Large (L) – Above 4 ft and subject to space limitations	1
		Medium Large (ML) – Fits on 18" x 18" plinth and under 4 ft	3
		Medium Small (MS) – Fits on 12" x 12" plinth and under 2 ft	4
		Small (S) – Fits on table and less than 1 ft	15
J	20 items in total		

- **2D** exception pieces, larger than 36" x 48" (1,700 sq in), or any item having one side with a dimension longer than 60" will only be considered, space permitting.
- **2D** diptych, triptych or other multi panel pieces will be treated as 1 item for the purposes of the sizing restrictions. The total assembly must fall within the size/number restrictions listed above.
- **2D** wide frames will be taken into consideration in size category determination.

Example of Entry Form:

Item	Category (2D, 3D, J)	Title 25 characters, including spaces	Size (2D: XX" x XX") (3D: L, ML, MS, S)	Medium	Price
1	2D	Snow Owl at Night	24" x 36"	Oil	\$400
2	3D	Prince and Princess	ML	Bronze	\$750
3	J	Earrings – Love Birds	N/A	Sterling Silver	\$225

SHOW TITLE CARDS

- The title card that will be displayed beside each piece of art in the Main Gallery allows only a limited number of characters. Therefore, we recommend that artwork titles listed on the entry form be no longer than 25 letters, including spacing. If a title is over 25 characters, the Show Committee will crop the label.

PRICING

- All art must be for sale, priced to the nearest dollar. Minimum price per item:
 - **2D** \$200
 - **2D** \$150 Miniature (5" x 5" 25 sq in)
 - **3D** \$100
 - **J** \$100

LABELLING

- To receive commission on the sale of artwork, artists must identify their work.
- 2D** art must be labelled with the artist's name (not initials), telephone number, title, medium and price on the back. Ideas how to detail this information:
 - Write on a piece of paper and staple it to the picture wire.
 - Write it on the edge of the canvas on the back.
 - Tape a business card tucked in the back frame.
- 3D** and **J** items must be labelled with the artist's name (not initials), item number (matching the information on the entry form), category, title (where applicable), medium used and price.
 - Use an AVERY adhesive label on the bottom of items or, in the case of fabrics, and jewelry, put this information on a firmly attached tag.

ART INTAKE

Main door into foyer.

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|-----------|--------------------------|--------------------|
| 2D | Wednesday April 24, 2024 | 3:00 pm to 7:00 pm |
| 3D | Thursday April 25, 2024 | 9:30 am 12:30 pm |

J Thursday April 25, 2024 9:30 am to 12:30 pm

- Artists will receive email confirmation of the timing and drop off logistics before the Show. **these dates may change**. A drop off by last name schedule is being considered by the Show Committee.

COMMISSIONS

- SPAC charges 40% commission on sales.
- Commissions can be reduced to 20% if you volunteer a minimum of 4 hours for the Show.

VOLUNTEERING

- Sign-up Genius will open March 4, 2024, with a complete list of volunteer positions and available timeslots emailed to artists prior to this date. You will receive email notification prior.

STANDARDS OF WORK

- Please ensure you carefully read the SPAC Exhibition and Submission Standards (“the Blue Book”) **before** you register your artwork. [Click here](#) to access the Standards in PDF format.
- All artwork entries to the Show, must be submitted to the Standards Table before proceeding to Art Intake. There will be separate Standards Tables for **2D**, **3D** and **J**.
- These volunteers can answer your Show questions:

2D	Cathy Schulhauser	cathy.schulhauser@gmail.com	(250) 655-1005
3D	Janet Remmer	remmer.j@icloud.com	(250) 656-5824
J	Linda Rajotte	lrajotte@shaw.ca	(250) 388-3807

- Reach out to the **Standards Committee** if you have questions about the SPAC Exhibition and Submission Standards (“the Blue Book):

Victor Crapnell	standards@spacsociety.com	(250) 889-2849
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LIABILITY

- All artwork entered in the Show is submitted at the risk of the respective artist. All possible care will be taken; however, **SPAC** is not responsible for loss of or damage to said works. Insurance is the responsibility of the individual artist.
- Entries must not be copies, derivatives, or based in any way on other copyrighted or published paintings or photographs. The individual artist assumes liability for their own work.

JURORS

- The **SPAC** Spring Show is not juried. The jurors’ awards are a recognition of quality.

PLACEMENT OF ART WORK

- It is the responsibility of the **SPAC** Show Committee to decide placement of work. Please do not ask for your work to be moved. The Committee will be as fair as possible in determining location.

PICK UP OF ART WORK

- Purchasers may pick up items they bought starting at 4:30 pm on Sunday April 28, 2024.
- All unsold items and items for delivery to purchasers must be collected after the close of the Show. Members may begin removing their work at 5:00 pm (**no earlier please!**), until 6:00 pm.
 - You must bring a copy of your entry form email confirmation or paper entry form when you drop off and pick up your artwork. If you forget your email confirmation or paper entry form, and discrepancies arise, the inventory sheets used at Art Intake, will be considered the final authority.
 - If you are picking up someone else's artwork, be sure to have a copy of their entry email confirmation or paper entry form, as well.
- **The Show Committee will not accept responsibility for any unclaimed items after 6:00 pm Sunday April 28, 2024.**